

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 167  
OCTOBER 17, 2012 – WORK SESSIONS**

**Public Works  
Summary Minutes**

Work Session was held between the County Commissioners and Public Works on Wednesday, October 17, 2012, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair                      **Staff:** Pam Dill  
   Kelly Emerson, Member – via teleconference on Camano  
   Angie Homola, Member

**Staff Present:** Steve Marx, Joantha Guthrie

**Others Present:** Elaine Marlow, Budget Director

Record @ 00:15

**Public Works**

**Subject/Description:** Award Recommendation – Coffman Kitchen Remodel

**Attachment:** Memorandum & Award Recommendation

**Action Requested:** Approval of Small Works contract for the Coffman Building kitchen remodel to Austin's Custom Creations, LLC.; Amount: \$61,294.30.

**Follow Up:** Okay with full Board to move forward to Monday's agenda.

**Roads**

**Subject/Description:** Supplemental Agreement No. 1 – GeoEngineers, Inc.

**Attachment:** Memorandum & Supplemental Agreement No. 1

**Action Requested:** Approval of Supplemental Agreement No. 1 for On Call Consultant Services: Geotechnical Services; Environmental Services, and Hydrologic/Hydraulic Engineering to increase Maximum Amount Payable revised to \$300,000.00.

**Follow Up:** Okay with full Board to move forward to Monday's regular agenda.

**Human Resources  
Summary Minutes**

Work Session was held between the County Commissioners and Human Resources on Wednesday, October 17, 2012 at 9:10 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair                      **Staff:** Pam Dill  
   Kelly Emerson, Member - via teleconference on Camano  
   Angie Homola, Member

**Staff Present:** Bruce Rohm

**Others Present:** Elaine Marlow, Budget Director

Record @ 06:50

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 168  
OCTOBER 17, 2012 – WORK SESSIONS**

**Subject/Description:** Job Requisitions

**Attachment:**

**Action Requested:**

**Auditor**

- Accountant, replacement, NR-13 #077/12
- Chief Deputy Audit, replacement, NR-15 #079/12

*Commissioner Homola moved to approve Job Requisition #077/12 & 079/12. The motion was seconded by Commissioner Emerson and carried unanimously.*

**Public Works**

- Laborer 1 – Oak Harbor Road Shop – replacement, R-8 #078/12 – Tabled to Monday October 22, 2012 regular agenda.

**Planning Department**

- Assistant/Associate Long Range Planner – replacement, C-10 or C-11 #080/12

*Commissioner Homola moved to approved Job Requisition #080/12. The motion was seconded by Commissioner Price Johnson and carried with a vote of two in favor and one opposed. Commissioner Emerson opposed the motion.*

**Island County Auditor  
Summary Minutes**

Work Session was held between the County Commissioners and the Auditor on Wednesday, October 17, 2012, at 9:20 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair      **Staff:** Pam Dill  
Kelly Emerson, Member – via teleconference on Camano  
Angie Homola, Member

**Present:** Sheilah Crider, Auditor

**Others Present:** Elaine Marlow, Budget Director

Record @18:40

**Subject/Description:** Cancellation of Warrants

**Attachment:** resolution & list of warrants

**Action Requested:** Approval of resolution cancelling payment of checks issued over 12 months ago by the Auditor's office, but not cashed.

**Follow up:** Okay with full Board to move forward to Monday's agenda.

**Budget Director/GSA/IT  
Summary Minutes**

Work Session was held between the County Commissioners and the Budget Director on Wednesday, October 17, 2012, at 9:25 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 169  
OCTOBER 17, 2012 – WORK SESSIONS**

**County Commissioners:** Helen Price Johnson, Chair                      **Staff:** Pam Dill  
Kelly Emerson, Member- via teleconference on Camano  
Angie Homola, Member

**Staff Present:** Elaine Marlow, Budget Director

Record @ 23:54

**Subject/Description:** Request for Proposal to provide Animal Control Services on Camano Island (cont. from 10/3/12)

**Attachments:** Revised draft RFP

**Action Requested:** Elaine reviewed the revised RFP with the Board.

**Follow-up:** Okay with full Board to move forward with RFP.

**Island County Law Library  
Summary Minutes**

Work Session was held between the County Commissioners and the Law Library on Wednesday, October 17, 2012, at 9:35 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair                      **Staff:** Pam Dill  
Kelly Emerson, Member – via teleconference on Camano  
Angie Homola, Member

**Staff Present:** Tom Karras

**Others Present:** Elaine Marlow, Budget Director

Record @33:52

**Subject/Description:** Resolution requesting increase in Law Library funding

**Attachments:** yes

**Action Requested:** Approval of Resolution authorizing an increase from \$17.00 to \$20.00 in the portion of Superior Court filing fees designated for the benefit of the Island County Law Library.

**Follow up:** Okay with full Board to move resolution forward to Monday November 5, 2012 regular agenda.

**Planning & Community Development  
Summary Minutes**

Work Session was held between the County Commissioners and the Planning Department on Wednesday, October 17, 2012 at 9:50 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair                      **Staff:** Pam Dill  
Kelly Emerson, Member -via teleconference on Camano  
Angie Homola, Member

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 170  
OCTOBER 17, 2012 – WORK SESSIONS**

**Staff Present:** Bob Pederson, Director, Paula Bradshaw, Karen Stewart, SMP Coordinator, Brad Johnson

**Others Present:** Elaine Marlow, Budget Director

Record @ 42:26

**Add-On**

**Subject/Description:** Local Government Performance Center

**Attachment:** yes

**Discussion:** Island County is one of three jurisdictions in the state to be selected to participate in the Lean Academy's pilot course. At no cost, other than time and travel expenses, staff will receive Lean training in Olympia and a facilitated Lean-Kaizen workshop at the County facilities.

**Subject/Description:** Shoreline Master Program update

**Attachment:** none

**Discussion:** The Board concluded public workshops on the comprehensive update of the SMP as recommended by the Island County Planning Commission. The key issues that came up at the workshops include:

1. *Shoreline Public Access*
2. *Shoreline Residential Development*
3. *Aquaculture*

**Follow up:** Karen Stewart will provide topic papers on the key issues prior to the November 5, 2012 scheduled public hearing.

**Monthly Financial Reports  
From Auditor & Treasurer  
Summary Minutes**

Work Session was held between the County Commissioners and the Auditor/Treasurer on Wednesday, October 17, 2012, at 11:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Helen Price Johnson, Chair  
Kelly Emerson, Member  
Angie Homola, Member

**Staff:** Pam Dill

**Present:** Ana María d Nunez, Treasurer

**Others Present:** Elaine Marlow, Budget Director

Record @ 01:52:50

**Subject:** Monthly Financial Report

**Attachment:** [MONTHLY FINANCIAL REPORTS BY AUDITOR AND TREASURER](#)

**Commissioners Agenda**  
**Summary Minutes**

Vol. 2012

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 172  
OCTOBER 17, 2012 – WORK SESSIONS**

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

---

Helen Price Johnson, Chair

---

Kelly Emerson, Member

---

Angie Homola, Member

ATTEST:

---

Elaine Marlow, Clerk of the Board